



## Human Resources

### EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

POSITION: **JUVENILE SUPERVISION OFFICER**  
DEPARTMENT: Willoughby Juvenile Center  
DATE POSTED: 11/19/24  
CLOSING DATE: Open until filled  
HIRING SALARY: **\$17.23 per hour**

#### POSITION OVERVIEW

Supervises and monitors all activities of juvenile detainees; provides for their security, safety and wellbeing; assists with educational classes, recreational activities, and regular daily activities; prepares/maintains departmental records, reports and other documentation; performs other duties as apparent and/or assigned.

#### EDUCATION/EXPERIENCE

High School Diploma/equivalent and one year experience. Requires ability to work in a juvenile detention center environment; follow regulations/standards governing detention work; and maintain composure during situations of conflict. Must have a public service attitude and ability to interact in a courteous and professional manner with juvenile detainees, officials, staff and the general public.

#### LICENSE / CERTIFICATION

TJJD Juvenile Supervision Officer Certification must be obtained after hire.  
Handle with Care and First Aid/CPR Certification must be obtained after hire.  
Valid Texas Driver License and acceptable driving required for some positions

#### ADDITIONAL INFORMATION

Must successfully complete background check, post-offer drug screen, physical condition evaluation and/or other testing in accordance with Harrison County policy and/or as authorized by law.

Benefits: Medical/Dental/Vision/Life  
PTO/Vacation/Holiday/Sick Leave  
TCDRS Retirement and optional 457 retirement

Hours of work: 40 hours per week

**HARRISON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**

#### SUBMIT APPLICATION TO:

**HARRISON COUNTY HUMAN RESOURCES**  
200 W. Houston St., Room 328  
Marshall, TX 75670  
[hrassist@co.harrison.tx.us](mailto:hrassist@co.harrison.tx.us)

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