

County Judge

Harrison County

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Marshall, Texas 75670
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Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2021 SEP -6 AM 9:39

ELLEN JAMES
CLERK OF COURT

BY JB DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 10th day of September, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken – Submission of financial reports

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for August 30, 2024.
4. Consideration and action to approve incremental funds received from the Texas Eastern 911 donation approved in Commissioner's Court on July 19, 2024.
5. Consideration and action to accept, certify new revenue and approve a Budget Amendment pursuant to LGC 111.0108 for donation received by Harrison County for the Sheriff's Office.
6. Consideration and action to approve a Budget Amendment pursuant to LGC Sec 111.0106. **SPECIAL BUDGET FOR GRANT OR AID MONEY.** “The county auditor or the county judge in a county that does not have a county audit shall certify to the Commissioner's Court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.”
7. Sec 111.0108 – **SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.** The county auditor or the county judge in a county that does not have a county auditor shall certify to the Commissioner's Court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or any of its intended purposes.
8. Consideration and action to accept, certify new revenue and approve a Budget Amendment pursuant to LGC 111.011 for the payment by Harrison County for the Road and Bridge Department for equipment purchases (\$57,968.00) and truck repair and parts (\$41,265.21).

B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken – Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Coop.	Huffman Rd – CR 4412
Etex Telephone Coop.	Ora Asa Johnson Rd – CR 4711
Etex Telephone Coop.	Newman Rd – CR 4315
Etex Telephone Coop.	Ferguson Rd – CR 4312

Etex Telephone Coop.	Wells Rd – CR 4313
Etex Telephone Coop.	Benson Rd – CR 4316
Etex Telephone Coop.	Pope Rd – CR 4403
Etex Telephone Coop.	Pine Valley Rd – CR 4411

3. Consideration and approval of the “Harrison County Road Condition Report” as of September 1, 2024 for the Harrison County Road and Bridge Department.
4. Consideration and action to approve the final payment for the Broce Broom that was authorized in FY 2024 on a rental purchase agreement for a 12 month contract.

C. SHERIFF’S DEPARTMENT:

Administrative Report: No action to be taken – Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval to accept a billing agreement between Harrison County and East Texas Police Academy/Kilgore College for the training cost of: regular/reserve officers, civilian employees, elected officials and county jailers.
2. Consideration and approval of Memorandum of Understanding (MOU) between Harrison County and Our Rescue for a DataPilot X (1 Year) up to \$5,000.00 with mutual goals to collaborate on strategies, investigations, and technical assistance to rescue children and others from human trafficking.

D. INFORMATION TECHNOLOGY:

1. Consideration and approval to use funds from JP Technology Equipment to purchase three (3) OptiPlex Tower (Plus 2020) from Dell Technologies – Tx Dir – TSO – 3763 computers, at a total of \$4,001.37, paid from line item number – 300.695.4572.10 Technology Funds.

E. TREASURER:

1. Consideration and approval to accept donation of \$100 from Elex Medrano for deposit on rental of Gold Hall.

F. PURCHASING:

1. Consideration and approval to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items.

G. NEW BUSINESS:

A. BUDGET ITEMS:

1. PUBLIC HEARING - Proposed 2024-2025 Harrison County Budget
2. Consideration and action regarding the adoption of the FY 2024-2025 Budget to include the following:

- a. PUBLIC HEARING - Proposed 2024-2025 Salaries, Expenses and other Allowances of Elected County Officials.
- b. Setting of salaries, expenses, and other allowances of Elected County Officials for FY 2024-2025.
- c. PUBLIC HEARING - Proposed County Clerk's Record Archive Fee Plan 2024-2025.
- d. Approval of County Clerk's 2024-2025 Record Archive Fee Plan.
- e. PUBLIC HEARING - Proposed District Clerk's Records Technology Plan 2024-2025
- f. Approval of District Clerk's 2024-2025 Records Technology Plan.
- g. Setting of pay for Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand Jury Commissioners for FY 2024-2025.
- h. Approval of Orders by the District Judge, Brad Morin as follows:
 - 1. Approval of Order Setting Salaries of County Auditor and Assistant Auditors
 - 2. Approval of Order appointing District Court Reporter and setting of salary.
 - 3. Approval of Order appointing District Court Bailiff and setting of salary.
- i. Approval of Orders by the County Court at Law Judge Joe Black as follows:
 - 1. Approval of Order appointing County Court at Law Bailiff and setting salary.
 - 2. Approval of Order appointing County Court at Law Reporter and setting salary.
- 3. Consideration and action regarding the adoption of the Harrison County Budget for FY 2024-2025.
- 4. PUBLIC HEARING - discussion on Tax Increase for FY 2024-2025.
- 5. Consideration and action to take a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2024-2025.
- 6. Consideration and action to ratify property tax collection increase of **\$2,320,854.00** for FY 2024-2025.
- 7. Consideration and approval of action to establish the 2024-2025 annual employment positions and compensation for county employees.
- 8. Consideration and approval of setting fees to be collected by the County Clerk and District Clerk for FY 2024-2025 that are not mandated by statute.

B. NEW BUSINESS:

- 1. Consideration and approval of setting Sheriff's & Constable's fees for 2025.

2. Consideration and approval of the Resolution setting the FY 2024-2025 Regular Term of Court for the Harrison County Commissioners' Court and approval of Dates for Regular Meetings of the Commissioner' Court October 1, 2024 through September 30, 2025.
3. Consideration and approval of the Harrison County Holiday Schedule October 1, 2024 through September 30, 2025.
4. Consideration and action regarding the approval of the Grant Agreement Rural Law Enforcement Salary Assistance Program, Award #IA-0000000702 (SB 22), between the Texas Comptroller of Public Accounts and Harrison County in the amount of \$275,000 for the purpose of funding the Criminal District Attorney Grant FY25.
5. Consideration and action regarding the approval of the Ratification of the non-renewal of the agreement with SteamLink Software Inc., regarding AmpliFund.
6. Consideration and action regarding the approval of the TxDOT Airport Project M2519MARS Agreement regarding the Routine Airport Maintenance Program – (RAMP).
7. Consideration and action approving the request by Gum Springs WSC for the sponsorship of Gum Spring WSC for the TxCDBG for the 2025-2026 funding cycle.
8. Consideration and action regarding the approval of the resolution of the Commissioners Court of Harrison County, Texas, selecting a grant administration firm to assist the county with the submittal of an application for funding and administration of a contact, if awarded, from the Texas Department of Agriculture (TDA) for the 2025/2026 Texas Community Block Grant Program – Community Development Fund (CDBG-CD) on behalf of Gum Springs Water Supply Corporation (WSC).
9. Consideration and approval of the agreement for an Easy Ice Machine Lease Agreement to be placed at the Extension Office, with their invoices to be split between the Extension Office using line item 100.665.4572.65 and the Sheriff's Department using line item 100.561.4572.45.

ADJOURN



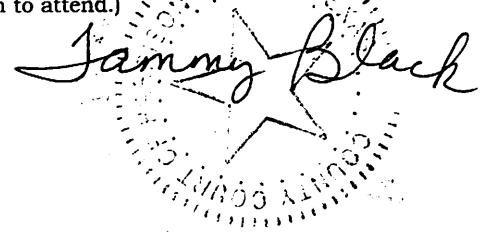
CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: September 6, 2024

**COUNTY CLERK
HARRISON COUNTY, TEXAS**

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)


TAMMY BLACK
HARRISON COUNTY, TEXAS
SHERIFF
2024-2025 TERM
EX-003-2024